Form **990**

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter Social Security numbers on this form as it may be made public.

▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

Department of the Treasury Internal Revenue Service

OMB No. 1545-0047

2013

Open to Public Inspection

A For the 2013 calendar year, or tax year beginning JUL 1, 2013 and ending JUN 30, 2014

B Check if applicable: [ ] Address change [ ] Name change [ ] Initial return [ ] Terminated [ ] Amended return [ ] Application pending

C Name of organization
WASHINGTON STATE CHILD CARE RESOURCE &
REFERRAL NETWORK
Doing Business As CHILD CARE AWARE OF WASHINGTON

D Employer identification number 91-1427991

Number and street (or P.O. box if mail is not delivered to street address) 1551 BROADWAY Room/suite 300

E Telephone number (253)383-1735

City or town, state or province, country, and ZIP or foreign postal code TACOMA, WA 98402

G Gross receipts $ 11,449,855.

F Name and address of principal officer: HILLARY LOEB
1551 BROADWAY, SUITE 300, TACOMA, WA 98402

H(a) Is this a group return for subordinates? [ ] Yes [X] No

H(b) Are all subordinates included? [ ] Yes [ ] No
If "No," attach a list. (see instructions)

I Tax-exempt status: [X] 501(c)(3) [ ] 501(c) ( ) ◀ (insert no.) [ ] 4947(a)(1) or [ ] 527

J Website: ▶ WWW.WA.CHILDCAREAWARE.ORG

H(c) Group exemption number ▶

K Form of organization: [X] Corporation [ ] Trust [ ] Association [ ] Other ▶

L Year of formation: 1989 M State of legal domicile: WA

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities: MANAGEMENT OF THE STATEWIDE CHILD CARE RESOURCE AND REFERRAL SYSTEM.

2 Check this box ▶ [ ] if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a)	3	9
4 Number of independent voting members of the governing body (Part VI, line 1b)	4	9
5 Total number of individuals employed in calendar year 2013 (Part V, line 2a)	5	19
6 Total number of volunteers (estimate if necessary)	6	0
7 a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b Net unrelated business taxable income from Form 990-T, line 34	7b	0.

		Prior Year	Current Year
Revenue	8 Contributions and grants (Part VIII, line 1h)	10,534,028.	11,449,438.
	9 Program service revenue (Part VIII, line 2g)	0.	0.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	338.	417.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0.	0.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	10,534,366.	11,449,855.
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	510,633.	1,063,541.
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	1,116,203.	1,320,052.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 6,277.		
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	8,725,258.	8,945,795.
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	10,352,094.	11,329,388.
	19 Revenue less expenses. Subtract line 18 from line 12	182,272.	120,467.
		Beginning of Current Year	**End of Year**
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	3,015,176.	2,503,460.
	21 Total liabilities (Part X, line 26)	2,324,644.	1,692,461.
	22 Net assets or fund balances. Subtract line 21 from line 20	690,532.	810,999.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

COPY

Sign Here
▶ Signature of officer | Date
▶ HILLARY LOEB, BOARD PRESIDENT
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check [ ] if self-employed	PTIN
ROB E. KLEE		2/9/15		P00176472

Firm's name ▶ SMITH BUNDAY BERMAN BRITTON, P.S. Firm's EIN ▶ 91-1275259

Firm's address ▶ 11808 NORTHUP WAY, SUITE 240 BELLEVUE, WA 98005-1959 Phone no. (425)827-8255

May the IRS discuss this return with the preparer shown above? (see instructions) [X] Yes [ ] No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III [X]

1 Briefly describe the organization's mission:
TO SUPPORT FAMILIES AND CAREGIVERS, SHAPE POLICY, AND BUILD COMMUNITIES THAT PROMOTE THE LEARNING AND DEVELOPMENT OF CHILDREN AND YOUTH THROUGHOUT WASHINGTON STATE THROUGH A STRONG STATEWIDE NETWORK OF LOCAL CHILD CARE RESOURCE AND REFERRAL PROGRAMS.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? [ ] Yes [X] No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? [ ] Yes [X] No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses $ 9,459,519. including grants of $) (Revenue $)
THE WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK ("CHILD CARE AWARE OF WA") IS FOCUSED ON IMPROVING THE QUALITY OF THE EXPERIENCE THAT CHILDREN FROM BIRTH THROUGH AGE 12 HAVE IN CHILD CARE, EARLY LEARNING AND OUT-OF-SCHOOL CARE. CHILD CARE AWARE OF WA SUBCONTRACTS WITH A VARIETY OF HOST ORGANIZATIONS FOR THE PROVISION OF LOCALLY-BASED CCR&R SERVICES TO BUILD QUALITY CHILD OUTCOMES INCLUDING, BUT NOT LIMITED TO: CHILD CARE CONSUMER EDUCATION AND REFERRALS; CAREGIVER TRAINING, TECHNICAL ASSISTANCE AND ONSITE CONSULTATION; AND COMMUNITY CAPACITY BUILDING. CHILD CARE AWARE OF WA IS A KEY PARTNER IN THE IMPLEMENTATION OF EARLY ACHIEVERS - WASHINGTON STATE'S QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS). CHILD CARE AWARE OF WA SERVES AS AN INFORMATION HUB FOR THE CHILD CARE AND EARLY LEARNING FIELD,

4b (Code:) (Expenses $ 1,443,857. including grants of $ 1,063,541.) (Revenue $)
THE WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK ("CHILD CARE AWARE OF WASHINGTON") IS A STATEWIDE LEADER IN PROVIDING PROFESSIONAL DEVELOPMENT FOR THE EARLY LEARNING AND AFTERSCHOOL WORKFORCE. CHILD CARE AWARE OF WA BUILDS QUALITY IN PROGRAMS SERVING CHILDREN BY PROVIDING RESOURCES AND SUPPORT TO LOCAL CCR&R STAFF, TRAINERS, COACHES AND ONSITE CONSULTANTS WHO ENGAGE WITH THE LICENSED AND LICENSED-EXEMPT INDIVIDUALS WORKING WITH CHILDREN EVERY DAY. CHILD CARE AWARE OF WA ALSO DEVELOPS AND DISSEMINATES CURRICULUM FOR TRAINERS TO SHARE WITH CAREGIVERS AND ADMINISTERS THE WASHINGTON SCHOLARSHIPS FOR CHILD CARE PROFESSIONALS PROGRAM. THIS PROGRAM ASSISTS CHILD CARE WORKERS TO PAY FOR A COLLEGE EDUCATION IN EARLY CHILDHOOD THROUGH COMMUNITY OR TECHNICAL COLLEGES AND 4-YEAR COLLEGES AND UNIVERSITIES.

4c (Code:) (Expenses $ including grants of $) (Revenue $)

4d Other program services (Describe in Schedule O.)
(Expenses $ including grants of $) (Revenue $)

4e Total program service expenses ▶ 10,903,376.

Part IV | Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1	X	
2	Is the organization required to complete *Schedule B, Schedule of Contributors*?	2		X
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4	X	
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? *If "Yes," complete Schedule C, Part III*	5		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? *If "Yes," complete Schedule D, Part V*	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a	X	
b	Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		X
c	Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d		X
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e	X	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I*	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18		X
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		X
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		

Part IV **Checklist of Required Schedules** *(continued)*

			Yes	No
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X
22	Did the organization report more than $5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22	X	
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No", go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3) and 501(c)(4) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If so, complete Schedule L, Part II	26		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):			
a	A current or former officer, director, trustee, or key employee? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of a current or former officer, director, trustee, or key employee? *If "Yes," complete Schedule L, Part IV*	28b		X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in non-cash contributions? *If "Yes," complete Schedule M*	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? **Note.** All Form 990 filers are required to complete Schedule O	38	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

				Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a 15			
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b 0			
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		1c	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a 19			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?		2b	X	
	Note. If the sum of lines 1a and 2a is greater than 250, you may be required to *e-file* (see instructions)				
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?		3a		X
b	If "Yes," has it filed a Form 990-T for this year? *If "No," to line 3b, provide an explanation in Schedule O*		3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		4a		X
b	If "Yes," enter the name of the foreign country: ▶				
	See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		5b		X
c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?		5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		6b		
7	**Organizations that may receive deductible contributions under section 170(c).**				
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?		7a		X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		7c		X
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		7e		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		7f		X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		7h		
8	**Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations.** Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		8		
9	**Sponsoring organizations maintaining donor advised funds.**				
a	Did the organization make any taxable distributions under section 4966?		9a		
b	Did the organization make a distribution to a donor, donor advisor, or related person?		9b		
10	**Section 501(c)(7) organizations.** Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	**Section 501(c)(12) organizations.** Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?		12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**				
a	Is the organization licensed to issue qualified health plans in more than one state?		13a		
	Note. See the instructions for additional information the organization must report on Schedule O.				
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?		14a		X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation in Schedule O*		14b		

Part VI **Governance, Management, and Disclosure** *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI [X]

Section A. Governing Body and Management

			Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year	1a 9			
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.				
b Enter the number of voting members included in line 1a, above, who are independent	1b 9			
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		2		X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		3		X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		4		X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?		5		X
6 Did the organization have members or stockholders?		6	X	
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		7a	X	
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		7b		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a The governing body?		8a	X	
b Each committee with authority to act on behalf of the governing body?		8b	X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses in Schedule O*		9		X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

		Yes	No
10a Did the organization have local chapters, branches, or affiliates?	10a		X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.			
12a Did the organization have a written conflict of interest policy? *If "No," go to line 13*	12a	X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe in Schedule O how this was done*	12c	X	
13 Did the organization have a written whistleblower policy?	13	X	
14 Did the organization have a written document retention and destruction policy?	14	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a The organization's CEO, Executive Director, or top management official	15a	X	
b Other officers or key employees of the organization	15b		X
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).			
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶WA

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
[X] Own website [X] Another's website [X] Upon request [ ] Other *(explain in Schedule O)*

19 Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization: ▶
ALAN STRAND - 253-383-1735
1551 BROADWAY #300, TACOMA, WA 98402

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position: Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
(1) MARY SEATON BOARD MEMBER	2.00	X						0.	0.	0.
(2) DEBANN PUFFERT BOARD PRESIDENT	4.00	X						0.	0.	0.
(3) HILARY LOEB BOARD SECRETARY	3.00	X						0.	0.	0.
(4) STEVE LEAHY BOARD MEMBER	3.00	X						0.	0.	0.
(5) JODI WALL BOARD MEMBER	2.00	X						0.	0.	0.
(6) CLIFF MEYER BOARD MEMBER	2.00	X						0.	0.	0.
(7) DOUGLAS D. HEDGER BOARD TREASURER	4.00	X						0.	0.	0.
(8) ANGELA GRIFFIN BOARD MEMBER	2.00	X						0.	0.	0.
(9) TRACYE FERFUSON BOARD MEMBER	2.00	X						0.	0.	0.
(10) ELIZABETH M. BONBRIGHT EXECUTIVE DIRECTOR	40.00			X				120,789.	0.	9,000.
(11) JANINE DUHON FINANCE DIRECTOR	40.00			X				61,414.	0.	6,000.
(12) GLENN FLOYD FINANCE DIRECTOR	40.00			X				11,669.	0.	777.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position: Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
1b Sub-total								193,872.	0.	15,777.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								193,872.	0.	15,777.

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization ▶ 1

		Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*	3		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*	4		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*	5		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
CHILD CARE RESOURCES, 1225 SOUTH WELLER, SUITE 300, SEATTLE, WA 98144	SUBCONTRACT FOR LOCAL CHILD CARE RES	2,829,036.
CATHOLIC FAMILY & CHILD SERVICE 5301 TIETON DR. SUITE C, YAKIMA, WA 98908	SUBCONTRACT FOR LOCAL CHILD CARE RES	1,227,409.
COMMUNITY-MINDED ENTERPRISES 25 W MAIN. SUITE 310, SPOKANE, WA 99201	SUBCONTRACT FOR LOCAL CHILD CARE RES	1,018,006.
THE OPPORTUNITY COUNCIL, 1111 CORNWALL AVE., SUITE 200, BELLINGHAM, WA 98225	SUBCONTRACT FOR LOCAL CHILD CARE RES	952,224.
TACOMA/PIERCE COUNTY CHILD CARE RESOURCE & 1501 PACIFIC AVE. SUITE 305, TACOMA, WA 984	SUBCONTRACT FOR LOCAL CHILD CARE RES	773,703.

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization ▶ 7

Part VIII **Statement of Revenue**

Check if Schedule O contains a response or note to any line in this Part VIII ☐

Section	Line	Description	Sub-line	Sub-amount	(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1 a	Federated campaigns	1a					
	b	Membership dues	1b	25,000.				
	c	Fundraising events	1c					
	d	Related organizations	1d					
	e	Government grants (contributions)	1e	11,408,907.				
	f	All other contributions, gifts, grants, and similar amounts not included above	1f	15,531.				
	g	Noncash contributions included in lines 1a-1f: $						
	h	**Total.** Add lines 1a-1f ▶			11,449,438.			
Program Service Revenue			Business Code					
	2 a							
	b							
	c							
	d							
	e							
	f	All other program service revenue						
	g	**Total.** Add lines 2a-2f ▶						
Other Revenue	3	Investment income (including dividends, interest, and other similar amounts) ▶			417.			417.
	4	Income from investment of tax-exempt bond proceeds ▶						
	5	Royalties ▶						
			(i) Real	(ii) Personal				
	6 a	Gross rents						
	b	Less: rental expenses						
	c	Rental income or (loss)						
	d	Net rental income or (loss) ▶						
			(i) Securities	(ii) Other				
	7 a	Gross amount from sales of assets other than inventory						
	b	Less: cost or other basis and sales expenses						
	c	Gain or (loss)						
	d	Net gain or (loss) ▶						
	8 a	Gross income from fundraising events (not including $ of contributions reported on line 1c). See Part IV, line 18	a					
	b	Less: direct expenses	b					
	c	Net income or (loss) from fundraising events ▶						
	9 a	Gross income from gaming activities. See Part IV, line 19	a					
	b	Less: direct expenses	b					
	c	Net income or (loss) from gaming activities ▶						
	10 a	Gross sales of inventory, less returns and allowances	a					
	b	Less: cost of goods sold	b					
	c	Net income or (loss) from sales of inventory ▶						
		Miscellaneous Revenue	Business Code					
	11 a							
	b							
	c							
	d	All other revenue						
	e	**Total.** Add lines 11a-11d ▶						
	12	Total revenue. See instructions. ▶			11,449,855.	0.	0.	417.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22	1,063,541.	1,063,541.		
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	219,389.	159,518.	56,295.	3,576.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	830,284.	702,797.	125,963.	1,524.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	63,961.	49,948.	13,719.	294.
9 Other employee benefits	95,021.	74,203.	20,380.	438.
10 Payroll taxes	111,397.	91,456.	19,509.	432.
11 Fees for services (non-employees):				
a Management				
b Legal	740.		740.	
c Accounting	23,723.		23,723.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	10,751.	3,000.	7,751.	
12 Advertising and promotion				
13 Office expenses	72,664.	49,847.	22,804.	13.
14 Information technology	46,092.	29,250.	16,842.	
15 Royalties				
16 Occupancy	144,445.	114,430.	30,015.	
17 Travel	89,488.	83,149.	6,339.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	25,413.		25,413.	
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a CONTRACT/SUBCONTRACT SE	8,309,390.	8,276,115.	33,275.	
b CURRICULM/PROFESSIONAL	120,620.	113,575.	7,045.	
c EVALUATION SERVICES	77,697.	77,697.		
d OTHER MISCELLANEOUS	8,954.	4,191.	4,763.	
e All other expenses	15,818.	10,659.	5,159.	
25 Total functional expenses. Add lines 1 through 24e	11,329,388.	10,903,376.	419,735.	6,277.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ▶ ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X [ ]

Section	Line	Description			(A) Beginning of year		(B) End of year
Assets	1	Cash - non-interest-bearing			850,929.	1	455,287.
	2	Savings and temporary cash investments			102,937.	2	103,097.
	3	Pledges and grants receivable, net			100,000.	3	0.
	4	Accounts receivable, net			1,917,549.	4	1,892,906.
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L				5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L				6	
	7	Notes and loans receivable, net				7	
	8	Inventories for sale or use				8	
	9	Prepaid expenses and deferred charges			12,840.	9	34,093.
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a	340,275.			
	b	Less: accumulated depreciation	10b	322,198.	30,921.	10c	18,077.
	11	Investments - publicly traded securities				11	
	12	Investments - other securities. See Part IV, line 11				12	
	13	Investments - program-related. See Part IV, line 11				13	
	14	Intangible assets				14	
	15	Other assets. See Part IV, line 11				15	
	16	**Total assets.** Add lines 1 through 15 (must equal line 34)			3,015,176.	16	2,503,460.
Liabilities	17	Accounts payable and accrued expenses			1,559,542.	17	1,323,107.
	18	Grants payable				18	
	19	Deferred revenue			630,011.	19	196,761.
	20	Tax-exempt bond liabilities				20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D				21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L				22	
	23	Secured mortgages and notes payable to unrelated third parties				23	
	24	Unsecured notes and loans payable to unrelated third parties				24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D			135,091.	25	172,593.
	26	**Total liabilities.** Add lines 17 through 25			2,324,644.	26	1,692,461.
Net Assets or Fund Balances		**Organizations that follow SFAS 117 (ASC 958), check here ▶ [X] and complete lines 27 through 29, and lines 33 and 34.**					
	27	Unrestricted net assets			545,507.	27	750,695.
	28	Temporarily restricted net assets			145,025.	28	60,304.
	29	Permanently restricted net assets				29	
		Organizations that do not follow SFAS 117 (ASC 958), check here ▶ [ ] and complete lines 30 through 34.					
	30	Capital stock or trust principal, or current funds				30	
	31	Paid-in or capital surplus, or land, building, or equipment fund				31	
	32	Retained earnings, endowment, accumulated income, or other funds				32	
	33	Total net assets or fund balances			690,532.	33	810,999.
	34	Total liabilities and net assets/fund balances			3,015,176.	34	2,503,460.

Part XI **Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI [ ]

1	Total revenue (must equal Part VIII, column (A), line 12)	1	11,449,855.
2	Total expenses (must equal Part IX, column (A), line 25)	2	11,329,388.
3	Revenue less expenses. Subtract line 2 from line 1	3	120,467.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	690,532.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	810,999.

Part XII **Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII [X]

			Yes	No
1	Accounting method used to prepare the Form 990: [ ] Cash [X] Accrual [ ] Other ______ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?	2a		X
	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: [ ] Separate basis [ ] Consolidated basis [ ] Both consolidated and separate basis			
b	Were the organization's financial statements audited by an independent accountant?	2b	X	
	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: [X] Separate basis [ ] Consolidated basis [ ] Both consolidated and separate basis			
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	2c	X	
	If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.			
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	3a	X	
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	3b	X	

SCHEDULE A (Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
▶ Attach to Form 990 or Form 990-EZ.
▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2013

Open to Public Inspection

Name of the organization WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK

Employer identification number 91-1427991

Part I **Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E.)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: ______

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 [X] An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h.

a ☐ Type I b ☐ Type II c ☐ Type III - Functionally integrated d ☐ Type III - Non-functionally integrated

e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).

f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐

g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

		Yes	No
(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?	11g(i)		
(ii) A family member of a person described in (i) above?	11g(ii)		
(iii) A 35% controlled entity of a person described in (i) or (ii) above?	11g(iii)		

h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document? Yes	No	(v) Did you notify the organization in col. (i) of your support? Yes	No	(vi) Is the organization in col. (i) organized in the U.S.? Yes	No	(vii) Amount of monetary support
Total									

LHA **For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.**

Schedule A (Form 990 or 990-EZ) 2013

332021
09-25-13

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	5048702.	4946611.	6218816.	10534028.	11449438.	38197595.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	5048702.	4946611.	6218816.	10534028.	11449438.	38197595.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						38197595.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4	5048702.	4946611.	6218816.	10534028.	11449438.	38197595.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	23,299.	3,702.	601.	338.	417.	28,357.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						38225952.

12 Gross receipts from related activities, etc. (see instructions)	12	8,125.

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ ☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	99.93 %
15 Public support percentage from 2012 Schedule A, Part II, line 14	15	99.59 %

16a **33 1/3% support test - 2013.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☒

b **33 1/3% support test - 2012.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

17a **10% -facts-and-circumstances test - 2013.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐

b **10% -facts-and-circumstances test - 2012.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ ☐

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ ☐

Section C. Computation of Public Support Percentage

15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2012 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2012 Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests - 2013.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

b **33 1/3% support tests - 2012.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐

Part IV **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

SCHEDULE C (Form 990 or 990-EZ)

Department of the Treasury Internal Revenue Service

Political Campaign and Lobbying Activities

For Organizations Exempt From Income Tax Under section 501(c) and section 527

▶ Complete if the organization is described below. ▶ Attach to Form 990 or Form 990-EZ.
▶ See separate instructions. ▶ Information about Schedule C (Form 990 or 990-EZ) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2013

Open to Public Inspection

If the organization answered "Yes," to Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

If the organization answered "Yes," to Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

If the organization answered "Yes," to Form 990, Part IV, line 5 (Proxy Tax) or Form 990-EZ, Part V, line 35c (Proxy Tax), then

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization	Employer identification number
WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK	91-1427991

Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.

1 Provide a description of the organization's direct and indirect political campaign activities in Part IV.

2 Political expenditures ▶ $

3 Volunteer hours

Part I-B Complete if the organization is exempt under section 501(c)(3).

1 Enter the amount of any excise tax incurred by the organization under section 4955 ▶ $

2 Enter the amount of any excise tax incurred by organization managers under section 4955 ▶ $

3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? ☐ Yes ☐ No

4a Was a correction made? ☐ Yes ☐ No

b If "Yes," describe in Part IV.

Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).

1 Enter the amount directly expended by the filing organization for section 527 exempt function activities ▶ $

2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities ▶ $

3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL, line 17b ▶ $

4 Did the filing organization file Form 1120-POL for this year? ☐ Yes ☐ No

5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds. If none, enter -0-.	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization. If none, enter -0-.

Part II-A **Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).**

A Check ▶ ☐ if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).

B Check ▶ ☐ if the filing organization checked box A and "limited control" provisions apply.

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)	(a) Filing organization's totals	(b) Affiliated group totals
1a Total lobbying expenditures to influence public opinion (grass roots lobbying)		
b Total lobbying expenditures to influence a legislative body (direct lobbying)	16,537.	
c Total lobbying expenditures (add lines 1a and 1b)	16,537.	
d Other exempt purpose expenditures	11,312,851.	
e Total exempt purpose expenditures (add lines 1c and 1d)	11,329,388.	
f Lobbying nontaxable amount. Enter the amount from the following table in both columns.	716,469.	

If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:
Not over $500,000	20% of the amount on line 1e.
Over $500,000 but not over $1,000,000	$100,000 plus 15% of the excess over $500,000.
Over $1,000,000 but not over $1,500,000	$175,000 plus 10% of the excess over $1,000,000.
Over $1,500,000 but not over $17,000,000	$225,000 plus 5% of the excess over $1,500,000.
Over $17,000,000	$1,000,000.

	(a)	(b)
g Grassroots nontaxable amount (enter 25% of line 1f)	179,117.	
h Subtract line 1g from line 1a. If zero or less, enter -0-	0.	
i Subtract line 1f from line 1c. If zero or less, enter -0-	0.	

j If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year? ☐ Yes ☐ No

4-Year Averaging Period Under Section 501(h)
(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the instructions for lines 2a through 2f on page 4.)

Lobbying Expenditures During 4-Year Averaging Period

Calendar year (or fiscal year beginning in)	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) Total
2a Lobbying nontaxable amount	432,878.	485,677.	667,605.	716,469.	2,302,629.
b Lobbying ceiling amount (150% of line 2a, column(e))					3,453,944.
c Total lobbying expenditures	15,075.	17,272.	23,281.	16,537.	72,165.
d Grassroots nontaxable amount	108,220.	121,419.	166,901.	179,117.	575,657.
e Grassroots ceiling amount (150% of line 2d, column (e))					863,486.
f Grassroots lobbying expenditures					

Part II-B **Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).**

For each "Yes," response to lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity.	(a) Yes	(a) No	(b) Amount
1 During the year, did the filing organization attempt to influence foreign, national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:			
a Volunteers?			
b Paid staff or management (include compensation in expenses reported on lines 1c through 1i)?			
c Media advertisements?			
d Mailings to members, legislators, or the public?			
e Publications, or published or broadcast statements?			
f Grants to other organizations for lobbying purposes?			
g Direct contact with legislators, their staffs, government officials, or a legislative body?			
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?			
i Other activities?			
j Total. Add lines 1c through 1i			
2a Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?			
b If "Yes," enter the amount of any tax incurred under section 4912			
c If "Yes," enter the amount of any tax incurred by organization managers under section 4912			
d If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?			

Part III-A **Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).**

		Yes	No
1 Were substantially all (90% or more) dues received nondeductible by members?	1		
2 Did the organization make only in-house lobbying expenditures of $2,000 or less?	2		
3 Did the organization agree to carry over lobbying and political expenditures from the prior year?	3		

Part III-B **Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No," OR (b) Part III-A, line 3, is answered "Yes."**

1 Dues, assessments and similar amounts from members	1	
2 Section 162(e) nondeductible lobbying and political expenditures (**do not include amounts of political expenses for which the section 527(f) tax was paid).**		
a Current year	2a	
b Carryover from last year	2b	
c Total	2c	
3 Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues	3	
4 If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditure next year?	4	
5 Taxable amount of lobbying and political expenditures (see instructions)	5	

Part IV **Supplemental Information**

Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, line 2; and Part II-B, line 1. Also, complete this part for any additional information.

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.
▶ Information about Schedule D (Form 990) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2013

Open to Public Inspection

Name of the organization: WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK

Employer identification number: 91-1427991

Part I **Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.** Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

		(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year		
2	Aggregate contributions to (during year)		
3	Aggregate grants from (during year)		
4	Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II **Conservation Easements.** Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (e.g., recreation or education) ☐ Preservation of an historically important land area
☐ Protection of natural habitat ☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

			Held at the End of the Tax Year
a	Total number of conservation easements	2a	
b	Total acreage restricted by conservation easements	2b	
c	Number of conservation easements on a certified historic structure included in (a)	2c	
d	Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ $

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III **Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.** Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenues included in Form 990, Part VIII, line 1 ▶ $

(ii) Assets included in Form 990, Part X ▶ $

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenues included in Form 990, Part VIII, line 1 ▶ $

b Assets included in Form 990, Part X ▶ $

Part III | Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

a ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange programs
e ☐ Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV | Escrow and Custodial Arrangements. Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

		Amount
c Beginning balance	1c	
d Additions during the year	1d	
e Distributions during the year	1e	
f Ending balance	1f	

2a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII ☐

Part V | Endowment Funds. Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ▶ ______ %

b Permanent endowment ▶ ______ %

c Temporarily restricted endowment ▶ ______ %

The percentages in lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

		Yes	No
(i) unrelated organizations	3a(i)		
(ii) related organizations	3a(ii)		
b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?	3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI | Land, Buildings, and Equipment.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment		232,282.	232,280.	2.
e Other		107,993.	89,918.	18,075.
Total. Add lines 1a through 1e. *(Column (d) must equal Form 990, Part X, column (B), line 10(c).)* ▶				18,077.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) ACCRUED VACATION	32,968.
(3) ACCRUED PAYROLL EXPENSES	119,234.
(4) DEFERRED RENT	20,391.
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	172,593.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII ☐

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements			1	11,449,855.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:				
a	Net unrealized gains on investments	2a			
b	Donated services and use of facilities	2b			
c	Recoveries of prior year grants	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines 2a through 2d			2e	0.
3	Subtract line 2e from line 1			3	11,449,855.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines 4a and 4b			4c	0.
5	Total revenue. Add lines 3 and 4c. *(This must equal Form 990, Part I, line 12.)*			5	11,449,855.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements			1	11,329,388.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:				
a	Donated services and use of facilities	2a			
b	Prior year adjustments	2b			
c	Other losses	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines 2a through 2d			2e	0.
3	Subtract line 2e from line 1			3	11,329,388.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines 4a and 4b			4c	0.
5	Total expenses. Add lines 3 and 4c. *(This must equal Form 990, Part I, line 18.)*			5	11,329,388.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

SCHEDULE I
(Form 990)

Department of the Treasury
Internal Revenue Service

Grants and Other Assistance to Organizations, Governments, and Individuals in the United States

Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22.

▶ Attach to Form 990.

▶ Information about Schedule I (Form 990) and its instructions is at *www.irs.gov/form990*.

OMB No. 1545-0047

2013

Open to Public Inspection

Name of the organization: WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK

Employer identification number 91-1427991

Part I **General Information on Grants and Assistance**

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☒ Yes ☐ No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II **Grants and Other Assistance to Governments and Organizations in the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than $5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ▶

3 Enter total number of other organizations listed in the line 1 table ▶

LHA **For Paperwork Reduction Act Notice, see the Instructions for Form 990.** **Schedule I (Form 990) (2013)**

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Part III **Grants and Other Assistance to Individuals in the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 22. Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
EDUCATION SCHOLARSHIPS FOR CHILD CARE PROFESSIONALS - INCLUDING TUITION, FEES, BOOKS, TRAVEL FOR SCHOOL AND RELATED EXPENSES	521	1,063,541.	0.		

Part IV **Supplemental Information.** Provide the information required in Part I, line 2, Part III, column (b), and any other additional information.

FORM 990 SCHEDULE I PART IV

EXPLANATION: INDIVIDUALS WHO RECEIVE SCHOLARSHIP GRANTS FROM THE WASHINGTON SCHOLARSHIPS FOR CHILD CARE PROFESSIONALS PROGRAM EXECUTE AN ANNUAL CONTRACT. INDIVIDUALS ARE REQUIRED TO COMPLETE 12 TO 20 COLLEGE CREDITS EACH YEAR AND PAY FOR A PORTION OF THEIR TUITION, FEES, AND BOOKS. INDIVIDUALS SUBMIT GRADES AND FORMS TO ACCESS PAYMENT FOR THEIR TUITION AND RELEASE TIME AS OUTLINED IN THEIR CONTRACT. FOR THOSE RECIPIENTS ACCESSING CHILD DEVELOPMENT ASSOCIATES ("CDA") CREDENTIAL SCHOLARSHIPS, INDIVIDUALS SIGN A CONTRACT AND ALSO PAY FOR A

Part IV Supplemental Information

PORTION OF THE ASSESSMENT FEE UP FRONT AND RECEIVE A BONUS UPON SUBMISSION OF RECEIPT OF THEIR CDA CREDENTIAL TO OUR STAFF. THE STAFF REGULARLY MONITORS INDIVIDUALS TO ENSURE THAT THEY ARE PROGRESSING TOWARDS THEIR EDUCATIONAL GOALS RELATED TO THEIR CONTRACTS.

SCHEDULE O (Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.
▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047
2013
Open to Public Inspection

Name of the organization	Employer identification number
WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK	91-1427991

FORM 990, PART III, LINE 4A, PROGRAM SERVICE ACCOMPLISHMENTS:

ADVOCATES FOR STATE AND NATIONAL POLICIES AND INVESTMENTS IN QUALITY EARLY LEARNING, AND COLLECTS, ANALYZES AND DISSEMINATES CHILD CARE SUPPLY AND DEMAND DATA.

FORM 990, PART III, LINE 4B, PROGRAM SERVICE ACCOMPLISHMENTS:

THE PROGRAM ALSO HELPS TO PAY FOR CAREGIVERS TO OBTAIN A CHILD DEVELOPMENT ASSOCIATES (C.D.A.) CREDENTIAL.

FORM 990, PART VI, SECTION A, LINE 6:

EXPLANATION: THERE ARE 7 MEMBER AGENCIES, EACH OF WHICH PROVIDES LOCAL CHILD CARE RESOURCE AND REFERRAL SERVICES WITHIN A SPECIFIC, DEFINED GEOGRAPHIC AREA UNDER CONTRACT WITH CHILD CARE AWARE OF WA. SELECTION OF MEMBERS IS THROUGH A COMPETITIVE REQUEST FOR PROPOSALS ("RFP") PROCESS. MEMBER AGENCIES MUST BE APPROVED FOR MEMBERSHIP BY A VOTE OF THE BOARD OF TRUSTEES, PAY ANNUAL DUES, AND DESIGNATE AN APPROPRIATE REPRESENTATIVE WHO ATTENDS MEMBER COUNCIL MEETINGS.

MEMBER AGENCIES HAVE THE RIGHT TO VOTE FOR THE ELECTION OF ALL TRUSTEES ON THE BOARD OF TRUSTEES AND THE RIGHT TO APPROVE AN ANNUAL PUBLIC POLICY AGENDA. EACH MEMBER AGENCY IS ENTITLED TO ONE VOTE FOR ANY MATTER PUT TO A VOTE AT ANY MEETING OF THE MEMBER COUNCIL. THE MEMBER COUNCIL AS THE REPRESENTATIVE BODY OF MEMBER AGENCIES IS ENTITLED TO REPRESENTATION ON THE BOARD OF TRUSTEES NOMINATING COMMITTEE AND PUBLIC POLICY COMMITTEE.

FORM 990, PART VI, SECTION A, LINE 7A:

Name of the organization	Employer identification number
WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK	91-1427991

EXPLANATION: EACH MEMBER AGENCY DESIGNATES A REPRESENTATIVE TO THE MEMBER COUNCIL. THE DESIGNATED REPRESENTATIVE FROM EACH MEMBER AGENCY IS AN ADMINISTRATOR OR PROGRAM DIRECTOR IN THE AGENCY WITH THE OVERARCHING RESPONSIBILITY FOR THE MANAGEMENT OF CHILD CARE RESOURCE AND REFERRAL PROGRAMS IN THE AGENCY. THE MEMBER COUNCIL FOCUSES ON CHILD CARE RESOURCE AND REFERRAL PROGRAM ISSUES, RECOMMENDS POLICIES TO THE BOARD OF TRUSTEES FOR DISCUSSION AND ADOPTION, REVIEWS CONTRACT LANGUAGE RELATED TO CHILD CARE RESOURCE AND REFERRAL OBLIGATIONS, SHARES BEST PRACTICES FOR LOCAL PROGRAMMING AND MANAGEMENT, MAKES RECOMMENDATIONS ON PROCEDURAL ISSUES RELATED TO SATEWIDE RESOURCE AND REFERRAL PROGRAMS, AND ELECTS ALL MEMBERS OF THE BOARD OF TRUSTEES OF THE CORPORATION.

FORM 990, PART VI, SECTION B, LINE 11:

EXPLANATION: AT THE END OF EACH FISCAL YEAR, THE CHILD CARE AWARE OF WA'S AUDITORS WILL SUBMIT THE ANNUAL IRS FORM 990 REPORT TO THE BOARD OF TRUSTEES FOR APPROVAL. FORM 990 IS TO BE FILED AS SOON AS POSSIBLE AFTER THE ANNUAL FINANCIAL AUDIT IS COMPLETED BUT NO LATER THAN 45 DAYS PRIOR TO THE DEADLINE FOR FILING THE REPORT. IF THE BOARD OF TRUSTEES CANNOT APPROVE THE FILING OF THIS REPORT AT A REGULARLY SCHEDULED BOARD OF TRUSTEES MEETING, THEN THE AUDITORS WILL SUBMIT THIS REPORT TO THE PRESIDENT OF THE BOARD OF TRUSTEES WHO WILL CONVENE A SPECIAL EXECUTIVE COMMITTEE MEETING TO REVIEW AND APPROVE THE REPORT FOR FILING. UPON APPROVAL BY THE EXECUTIVE COMMITTEE, THE PRESIDENT OF THE BOARD OF TRUSTEES WILL SUBMIT THE IRS FORM 990 REPORT TO ALL MEMBERS OF THE BOARD OF TRUSTEES VIA EMAIL FOR APPROVAL TO BE FILED. A MAJORITY VOTE OF THE BOARD OF TRUSTEES IS REQUIRED FOR APPROVAL. AFTER APPROVAL BY THE BOARD OF TRUSTEES, THE CHILD CARE AWARE OF WA'S FINANCE OFFICER WILL PROCESS THE FILING OF THE IRS FORM 990 REPORT AS REQURIED.

Name of the organization WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK

Employer identification number 91-1427991

FORM 990, PART VI, SECTION B, LINE 12C:

EXPLANATION: UPON APPOINTMENT OR HIRE AND EVERY YEAR THEREAFTER AT THE ANNUAL BOARD OF TRUSTEES MEETING, EACH BOARD OF TRUSTEES MEMBER, BOARD COMMITTE MEMBERS, EXECUTIVE DIRECTOR, OR DIRECTOR LEVEL STAFF IS REQUIRED TO COMPLETE AND SIGN THE ORGANIZATION'S CONFLICT OF INTEREST DISCLOSURE QUESTIONAIRE AND THE RELATED CONFLICT OF INTEREST STATEMENT. CHILD CARE AWARE OF WA REGULARLY AND CONSISTENTLY MONITORS AND ENFORCES THIS POLICY BY TRACKING THE ITEMS DISCLOSED IN EACH INDIVIDUAL'S QUESTIONAIRE AND ENSURING THAT A CONFLICTED INDIVIDUAL HAS NO ROLE IN POLICY OR FISCAL DECISION-MAKING THAT IN ANY WAY RELATES TO OR IMPACTS THEIR CONFLICT ISSUE. THE MOST COMMON MONITORING AND ENFOREMENT METHOD INVOLVES EXCLUDING ALL LOCAL CCR&R DIRECTORS FROM PARTICIPATING IN THE DISCUSSION AND ALL DECISIONS AND VOTES AFFECTING LOCAL CCR&R PROGRAM CONTRACTS AND FUNDING ALLOCATIONS. IN ALL CASES, THE CONFLICTED INDIVIDUALS MUST RECUSE THEMSELVES FROM THE DISCUSSION AND VOTE.

FORM 990, PART VI, SECTION B, LINE 15A:

EXPLANATION: THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES CONDUCTS A THOROUGH PERFORMANCE EVALUATION OF THE EXECUTIVE DIRECTOR EACH YEAR. EVERY OTHER YEAR THIS IS A 360 DEGREE PERFORMANCE EVALUATION INCLUDING INPUT FROM EVERY BOARD MEMBER, EVERY STAFF MEMBER, ALL OF THE LOCAL CCR&R PROGRAM DIRECTORS, AND A REPRESENTATIVE SAMPLING OF STATEWIDE COMMUNITY, PHILANTHROPIC AND GOVERNMENTAL PARTNERS.

THIS PROCESS INCLUDES AN ASSESSMENT OF THE EXECUTIVE DIRECTOR'S HISTORICAL COMPENSATION PACKAGE AS WELL AS HER CURRENT COMPENSATION PACKAGE WHICH IS THEN COMPARED WITH COMPENSATION FOR SIMILARLY QUALIFIED PERSONS IN

Name of the organization WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK

Employer identification number 91-1427991

FUNCTIONALLY COMPARABLE POSITIONS AT SIMILARLY SITUATED NONPROFIT ORGANIZATIONS IN THE PUGET SOUND REGION AND LIKE-SIZED STATEWIDE CHILD CARE RESOURCE & REFERRAL NETWORK OFFICES IN OTHER STATES ACROSS THE NATION. THE EXECUTIVE COMMITTEE REQUESTS INPUT FROM ALL MEMBERS OF THE BOARD.

FORM 990, PART VI, SECTION C, LINE 19:

EXPLANATION: WASHINGTON STATE CHILD CARE RESOURCE AND REFERRAL NETWORK ("CHILD CARE AWARE OF WA") APPLICABLE TAX FORMS - FORM 1023, 990 ARE AVAILABLE FOR REVIEW UPON REQUEST IN OUR OFFICES DURING NORMAL BUSINESS HOURS. IN ADDITION, CHILD CARE AWARE OF WA'S GOVERNING DOCUMENTS, CONFLICT OF INTEREST POLICY AND FINANCIAL STATEMENTS ARE ALSO AVAILABLE FOR REVIEW UPON REQUEST IN OUR OFFICES DURING NORMAL BUSINESS HOURS. SOME OR ALL OF THESE DOCUMENTS MAY ALSO BE AVAILABLE ON OUR WEBSITE AT WWW.CHILDCAREAWARE.ORG.

FORM 990, PART XI, QUESTION 2C

EXPLANATION: THE FINANCE & AUDIT COMMITTEE OF THE BOARD OF TRUSTEES IS RESPONSIBLE FOR OVERSEEING THE AUDIT OF THE FINANCIAL STATEMENTS AND SELECTION OF AN INDEPENDENT ACCOUNTANT. THERE HAVE BEEN NO CHANGES IN THIS PROCEDURE FROM THE PRIOR YEAR.

FORM 4562 - DEPRECIATION AND AMORTIZATION

EXPLANATION: THE TAXPAYER HEREBY ELECTS, PURSUANT TO IRC SECTION 168(K)(2)(D)(III), NOT TO CLAIM THE ADDITIONAL 50% DEPRECIATION ALLOWABLE UNDER IRC SECTION 168(K) FOR THE FOLLOWING QUALIFYING PROPERTY PLACED IN SERVICE DURING THE TAX YEAR ENDING 06/30/14.

Name of the organization	Employer identification number
WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK	91-1427991

ALL PROPERTY IN THE 3 YEAR CLASS

ALL PROPERTY IN THE 5 YEAR CLASS

ALL PROPERTY IN THE 7 YEAR CLASS

ALL PROPERTY IN THE 10 YEAR CLASS

ALL PROPERTY IN THE 15 YEAR CLASS

ALL PROPERTY IN THE 20 YEAR CLASS

ALL PROPERTY IN THE 25 YEAR CLASS

COMPUTER SOFTWARE AS DEFINED BY IRC SECTION 167(F)(1)(B)

QUALIFIED LEASEHOLD IMPROVEMENT PROPERTY

Depreciation and Amortization Detail FORM 990 PAGE 10

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Asset Number	Description of property / Date placed in service	Method/ IRC sec.	Life or rate	Line No.	Cost or other basis	Basis reduction	Accumulated depreciation/amortization	Current year deduction
	FURNITURE & FIXTURES							
5	CANON COPIER							
	042800	ADS	5.00	17	12,515.		12,515.	0.
22	DESK-SPECIAL NEEDS							
	120600	ADS	3.00	17	803.		803.	0.
23	DESK-INFANT CARE							
	120600	ADS	3.00	17	787.		787.	0.
25	CORNERSTONE DESK - DASA							
	040201	ADS	3.00	17	506.		506.	0.
27	PENINSULA DESK & CREDENZA							
	041701	ADS	3.00	17	1,031.		1,031.	0.
59	DESK - TEACH							
	091702	ADS	5.00	17	445.		445.	0.
60	RECEPTION DESK/BOOKKEEPR WORKSTATION							
	092402	ADS	5.00	17	1,656.		1,656.	0.
61	ROLLING FILE CABINET - TEACH							
	092602	ADS	5.00	17	134.		134.	0.
	* 990 PAGE 10 TOTAL FURNITURE & FIXTURES							
					17,877.	0.	17,877.	0.
	MACHINERY & EQUIPMENT							
4	COMPUTER NETWORK							
	042800	ADS	5.00	17	15,718.		15,718.	0.
8	DESKS (2)							
	101900	ADS	3.00	17	1,195.		1,195.	0.
9	DELL COMPUTERS (2)							
	102200	ADS	3.00	17	2,302.		2,302.	0.
11	COMPUTER							
	043001	ADS	3.00	17	1,188.		1,188.	0.
12	CANON FAX 2060							
	051101	ADS	3.00	17	2,027.		2,027.	0.
14	COMPUTER							
	070100	ADS	3.00	17	954.		954.	0.
15	COMPUTER							
	070100	ADS	3.00	17	954.		954.	0.
17	IBI MASTER 500 BINDING SYSTEM							
	100200	ADS	3.00	17	787.		787.	0.
18	DELL COMPUTER GX100							
	102200	ADS	3.00	17	1,257.		1,257.	0.
19	DELL COMPUTER							
	102200	ADS	3.00	17	1,151.		1,151.	0.
24	COMPUTER							
	121800	ADS	3.00	17	1,228.		1,228.	0.
26	18 BUTTON PHONES							
	041601	ADS	3.00	17	504.		504.	0.
28	COMPUTER							
	043001	ADS	3.00	17	1,188.		1,188.	0.
30	RICHOCH 4727 COPIER							
	112194	ADS	5.00	17	7,384.		7,384.	0.
31	TOSHIBA LAPTOP COMPUTER/CARRY CASE							
	112994	ADS	5.00	17	3,957.		3,957.	0.
32	PC MEMORY UPGRADE							
	112994	ADS	5.00	17	200.		200.	0.

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\# - Current year section 179 (D) - Asset disposed

Asset Number	Description of property / Date placed in service	Method/ IRC sec.	Life or rate	Line No.	Cost or other basis	Basis reduction	Accumulated depreciation/amortization	Current year deduction
33	LAPTOP COMPUTER							
	031599	ADS	5.00	17	3,170.		3,170.	0.
34	733MHZ 128 MB (CPU ONLY)							
	073001	ADS	3.00	17	921.		921.	0.
35	LINUX SERVER							
	103101	ADS	3.00	17	1,326.		1,326.	0.
36	RED TAPE BACK UP SYSTEM							
	111201	ADS	3.00	17	669.		669.	0.
37	REBUILD COMPUTER							
	013102	ADS	3.00	17	383.		383.	0.
38	NACCRRAWARE SERVER							
	032502	ADS	3.00	17	4,891.		4,891.	0.
39	NPS PRO SYSTEM 3-USER LIC							
	050302	ADS	3.00	17	18,562.		18,562.	0.
40	DELL LAPTOP COMPUTER							
	050102	ADS	3.00	17	3,330.		3,330.	0.
41	SVRP4RNOS SERVER							
	060102	ADS	3.00	17	4,265.		4,265.	0.
42	TAPE BACK UP SYSTEM							
	060102	ADS	3.00	17	520.		520.	0.
43	3 DELL PRECISION 340 COMPUTERS							
	062002	ADS	3.00	17	8,883.		8,883.	0.
44	SBSDP32K DUAL PILL SERVER SYSTEM							
	061802	ADS	3.00	17	7,670.		7,670.	0.
45	NETWORK BACKUP SYSTEM							
	061802	ADS	3.00	17	1,082.		1,082.	0.
46	NETWORK EQUIPMENT							
	061802	ADS	3.00	17	1,213.		1,213.	0.
47	SHA ULTRA-PORTABLE TABLET							
	061802	ADS	3.00	17	3,634.		3,634.	0.
48	2 DELL PRECISION 340 COMPUTERS							
	061902	ADS	3.00	17	4,880.		4,880.	0.
49	5 DELL PRECISION 340 COMPUTERS							
	061902	ADS	3.00	17	12,076.		12,076.	0.
50	SHREDDER							
	062102	ADS	5.00	17	2,001.		2,001.	0.
51	AVAYA IP TELEPHONE SYSTEM							
	062102	ADS	5.00	17	17,360.		17,360.	0.
52	DELL LAPTOP COMPUTER							
	062102	ADS	3.00	17	2,211.		2,211.	0.
53	RICOH AFICIO AP3800 PRINTER/COPIER							
	062802	ADS	5.00	17	12,366.		12,366.	0.
54	2 LAZER JET 4100 PRINTERS							
	062102	ADS	5.00	17	6,462.		6,462.	0.
55	MS SBS SERVER, INCLUDING SET UP							
	062802	ADS	3.00	17	7,844.		7,844.	0.
56	DIGITAL SEAKERPHONE							
	071702	ADS	3.00	17	446.		446.	0.
58	DELL COMPUTERS (2)							
	082202	ADS	3.00	17	4,337.		4,337.	0.
62	TEACH DATABASE SERVER							
	073103	ADS	3.00	17	6,424.		6,424.	0.
63	EBT LAPTOP COMPUTER WITH DOCKING PORT							
	110805	ADS	3.00	17	2,167.		2,167.	0.

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- Current year section 179 (D) - Asset disposed

Depreciation and Amortization Detail FORM 990 PAGE 10 990

Asset Number	Date placed in service	Method/ IRC sec.	Life or rate	Line No.	Cost or other basis	Basis reduction	Accumulated depreciation/amortization	Current year deduction
64	SONICWALL APPLIANCE							
	030306	ADS	3.00	17	504.		504.	0.
65	SONICWALL VPN LICENSES							
	040306	ADS	3.00	17	286.		286.	0.
66	POWER CONNECT SWITCH							
	030506	ADS	3.00	17	367.		366.	0.
67	2 DELL SERVERS							
	031606	ADS	3.00	17	9,987.		9,987.	0.
68	MONITOR SWITCH AND CABLES							
	061706	ADS	3.00	17	554.		554.	0.
69	UPS BACK UP TAPES AND SOFTWARE							
	062106	ADS	3.00	17	1,719.		1,719.	0.
73	NEW SERVERS SET UP AND CONFIG							
	051306	ADS	5.00	17	5,861.		5,861.	0.
74	2 DELL LAPTOP COMPUTERS							
	051006	ADS	3.00	17	3,130.		3,130.	0.
75	DELL AXIM PDA							
	050506	ADS	3.00	17	386.		386.	0.
77	2 DELL ROUTERS							
	051606	ADS	3.00	17	117.		118.	0.
78	DELL LAPTOP COMPUTER							
	051906	ADS	3.00	17	1,565.		1,565.	0.
79	DELL DOCKING STATION							
	051906	ADS	3.00	17	160.		160.	0.
80	CDW-SONY VAIO LAPTOP AND ACCESSORIES							
	062306	ADS	3.00	17	3,332.		3,332.	0.
83	TREO 650 PDA/PHONE							
	052506	ADS	3.00	17	400.		400.	0.
84	HESHAM ODEH - NEW DATA BASE							
	061606	ADS	3.00	17	7,670.		7,670.	0.
85	4 FLAT SCREEN MONITORS							
	063006	ADS	3.00	17	976.		976.	0.
86	AXIM WITH ACCESSORIES							
	063006	ADS	3.00	17	422.		422.	0.
87	DELL OPTIPLEX 745 DESKTOP COMPUTER							
	062807	ADS	3.00	17	1,286.		1,285.	0.
88	DELL LATTITUDE D420 LAPTOP COMPUTER							
	063007	ADS	3.00	17	1,938.		1,938.	0.
89	(2) DELL OPTIPLEX 745 DESKTOP COMPUTERS							
	082307	ADS	3.00	17	2,452.		2,452.	0.
92	WINDOWS TERMINAL SERVER WITH 10 LICENSES							
	020108	ADS	3.00	17	2,775.		2,774.	0.
93	DELL OPTIPLEX 755 DESKTOP COMPUTER							
	063008	ADS	3.00	17	1,122.		1,122.	0.
94	DELL LATTIDUE D630 LAPTOP COMPUTER							
	063008	ADS	3.00	17	1,086.		1,086.	0.
95	DELL LATITUDE D830 LAPTOP COMPUTER							
	083108	ADS	3.00	17	1,421.		1,421.	0.
98	DELL LATITUDE E6400 LAPTOP & MONITOR FOR H. MOSS							
	123109	ADS	3.00	17	1,679.		1,679.	0.
	* 990 PAGE 10 TOTAL MACHINERY & EQUIPMENT							
					232,282.	0.	232,280.	0.
	OTHER							

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- Current year section 179 (D) - Asset disposed

Depreciation and Amortization Detail FORM 990 PAGE 10

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Asset Number	Description of property / Date placed in service	Method/ IRC sec.	Life or rate	Line No.	Cost or other basis	Basis reduction	Accumulated depreciation/amortization	Current year deduction
2	NACCRRA SOFTWARE							
	062800	ADS	5.00	17	5,000.		5,000.	0.
57	SPECIAL USER SOFTWARE							
	073102	ADS	3.00	17	1,162.		1,162.	0.
70	MS EXCHANGE SOFTWARE							
	062406	ADS	3.00	17	3,821.		3,821.	0.
71	DELL BACKUP EXEC SOFTWARE							
	041306	ADS	3.00	17	1,188.		1,188.	0.
72	EXCHANGE SECURITY AND SPAM SOFTWARE							
	041706	ADS	3.00	17	1,267.		1,268.	0.
76	SPSS SOFTWARE							
	051106	ADS	3.00	17	799.		799.	0.
81	TECHSOUP-CRYSTAL REPORTS SOFTWARE							
	061606	ADS	3.00	17	100.		100.	0.
82	PURPLUS SOFTWARE-2 ADOBE STD SOFTWARE							
	061306	ADS	3.00	17	258.		258.	0.
90	MIP BUDGET MANAGEMENT MODULE SOFTWARE							
	110107	ADS	3.00	17	2,618.		2,618.	0.
91	MIP EFT FOR A/P MODULE SOFTWARE							
	121507	ADS	3.00	17	1,574.		1,573.	0.
96	SERVER BACKUP SOFTWARE UPGRADE							
	083108	ADS	3.00	17	2,700.		2,700.	0.
97	MIP VISUAL ANALYZER SOFTWARE							
	123109	ADS	3.00	17	4,141.		4,141.	0.
99	LEXMARK CS736DN PRINTER							
	090310	ADS	3.00	17	1,857.		1,754.	103.
100	DELL,APC SMART-UPC 3000VA USB							
	010111	ADS	3.00	17	1,149.		958.	191.
101	DELL, BARRACUDA SPAM & VIRUS FIREWALL 100							
	010111	ADS	3.00	17	1,126.		938.	188.
102	DELL, POWEREDGE R510 SERVER							
	010111	ADS	3.00	17	2,996.		2,497.	499.
103	DELL 2 POWEREDGE R510 SERVERS							
	010111	ADS	3.00	17	6,004.		5,003.	1,001.
104	DELL, TAPE BACKUP FOR NETWORK							
	010111	ADS	3.00	17	4,327.		3,605.	722.
105	DELL, 4 LAPTOP COMPUTERS							
	040711	ADS	3.00	17	4,868.		3,618.	1,250.
106	DELL, 2 LAPTOP COMPUTERS							
	101211	ADS	3.00	17	2,533.		1,443.	844.
107	DELL, LAPTOP COMPUTER							
	010212	ADS	3.00	17	1,320.		660.	440.
108	OLYMPIC IP SERVER - TELEPHONE SYSTEM							
	103112	ADS	3.00	17	11,421.		1,524.	2,284.
109	LEASEHOLD IMPROVEMENTS							
	063013	ADS	15.00	17	15,318.			15,318.
110	DELL (MONICA)							
	090613	ADS	3.00	20A	1,435.			399.
111	DELL (LORA)							
	090613	ADS	3.00	20A	1,431.			398.
112	DELL							
	090613	ADS	3.00	20A	1,537.			427.
113	DELL - SERVER HARDWARE							
	112913	ADS	3.00	20A	6,733.			1,309.

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\# - Current year section 179 (D) - Asset disposed

Depreciation and Amortization Detail FORM 990 PAGE 10

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Asset Number	Description of property	Date placed in service	Method/ IRC sec.	Life or rate	Line No.	Cost or other basis	Basis reduction	Accumulated depreciation/amortization	Current year deduction
114	DELL (CAMERON)	052914	ADS	3.00	20A	1,433.			40.
	* 990 PAGE 10 TOTAL OTHER					90,116.	0.	46,628.	25,413.
	* GRAND TOTAL 990 PAGE 10 DEPR					340,275.	0.	296,785.	25,413.

- Current year section 179 (D) - Asset disposed

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Form **4562**

Depreciation and Amortization 990
(Including Information on Listed Property)

Department of the Treasury Internal Revenue Service (99)

▶ See separate instructions. ▶ Attach to your tax return.

OMB No. 1545-0172

2013

Attachment Sequence No. 179

Name(s) shown on return	Business or activity to which this form relates	Identifying number
WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK	FORM 990 PAGE 10	91-1427991

Part I Election To Expense Certain Property Under Section 179 **Note:** *If you have any listed property, complete Part V before you complete Part I.*

1	Maximum amount (see instructions)	1	500,000.
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation	3	2,000,000.
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	

6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2012 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5	11	
12	Section 179 expense deduction. Add lines 9 and 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2014. Add lines 9 and 10, less line 12 ▶	13	

Note: *Do not use Part II or Part III below for listed property. Instead, use Part V.*

Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III MACRS Depreciation (Do not include listed property.) (See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2013	17	22,840.
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B - Assets Placed in Service During 2013 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only - see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property	/		27.5 yrs.	MM	S/L	
	/		27.5 yrs.	MM	S/L	
i Nonresidential real property	/		39 yrs.	MM	S/L	
	/			MM	S/L	

Section C - Assets Placed in Service During 2013 Tax Year Using the Alternative Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
20a Class life		12,569.	VARIES	HY	S/L	2,573.
b 12-year			12 yrs.		S/L	
c 40-year	/		40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	**Total.** Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instr.	22	25,413.
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

316251 12-19-13 LHA **For Paperwork Reduction Act Notice, see separate instructions.** Form **4562** (2013)

Part V Listed Property (Include automobiles, certain other vehicles, certain computers, and property used for entertainment, recreation, or amusement.)

Note: *For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete only 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable.*

Section A - Depreciation and Other Information (Caution: *See the instructions for limits for passenger automobiles.*)

24a Do you have evidence to support the business/investment use claimed? ☐ Yes ☐ No **24b** If "Yes," is the evidence written? ☐ Yes ☐ No

(a) Type of property (list vehicles first)	(b) Date placed in service	(c) Business/ investment use percentage	(d) Cost or other basis	(e) Basis for depreciation (business/investment use only)	(f) Recovery period	(g) Method/ Convention	(h) Depreciation deduction	(i) Elected section 179 cost
25 Special depreciation allowance for qualified listed property placed in service during the tax year and used more than 50% in a qualified business use						25		
26 Property used more than 50% in a qualified business use:								
		%						
		%						
		%						
27 Property used 50% or less in a qualified business use:								
		%				S/L -		
		%				S/L -		
		%				S/L -		
28 Add amounts in column (h), lines 25 through 27. Enter here and on line 21, page 1						28		
29 Add amounts in column (i), line 26. Enter here and on line 7, page 1							29	

Section B - Information on Use of Vehicles

Complete this section for vehicles used by a sole proprietor, partner, or other "more than 5% owner," or related person. If you provided vehicles to your employees, **first** answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

	(a) Vehicle		(b) Vehicle		(c) Vehicle		(d) Vehicle		(e) Vehicle		(f) Vehicle	
30 Total business/investment miles driven during the year (**do not** include commuting miles)												
31 Total commuting miles driven during the year												
32 Total other personal (noncommuting) miles driven												
33 Total miles driven during the year. Add lines 30 through 32												
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
34 Was the vehicle available for personal use during off-duty hours?												
35 Was the vehicle used primarily by a more than 5% owner or related person?												
36 Is another vehicle available for personal use?												

Section C - Questions for Employers Who Provide Vehicles for Use by Their Employees

Answer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who are **not** more than 5% owners or related persons.

	Yes	No
37 Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees?		
38 Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the instructions for vehicles used by corporate officers, directors, or 1% or more owners		
39 Do you treat all use of vehicles by employees as personal use?		
40 Do you provide more than five vehicles to your employees, obtain information from your employees about the use of the vehicles, and retain the information received?		
41 Do you meet the requirements concerning qualified automobile demonstration use?		

Note: *If your answer to 37, 38, 39, 40, or 41 is "Yes," do not complete Section B for the covered vehicles.*

Part VI Amortization

(a) Description of costs	(b) Date amortization begins	(c) Amortizable amount	(d) Code section	(e) Amortization period or percentage	(f) Amortization for this year
42 Amortization of costs that begins during your 2013 tax year:					
43 Amortization of costs that began before your 2013 tax year				43	
44 **Total.** Add amounts in column (f). See the instructions for where to report				44	

Form **8868** (Rev. January 2014)

Department of the Treasury Internal Revenue Service

Application for Extension of Time To File an Exempt Organization Return

▶ File a separate application for each return.

▶ Information about Form 8868 and its instructions is at *www.irs.gov/form8868*.

OMB No. 1545-1709

- If you are filing for an **Automatic 3-Month Extension, complete only Part I** and check this box ▶ [X]
- If you are filing for an **Additional (Not Automatic) 3-Month Extension, complete only Part II** (on page 2 of this form).

Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868.

Electronic filing (*e-file*). You can electronically file Form 8868 if you need a 3-month automatic extension of time to file (6 months for a corporation required to file Form 990-T), or an additional (not automatic) 3-month extension of time. You can electronically file Form 8868 to request an extension of time to file any of the forms listed in Part I or Part II with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, which must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit *www.irs.gov/efile* and click on *e-file for Charities & Nonprofits*.

Part I Automatic 3-Month Extension of Time. Only submit original (no copies needed).

A corporation required to file Form 990-T and requesting an automatic 6-month extension - check this box and complete Part I only ▶ [ ]

All other corporations (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print	Name of exempt organization or other filer, see instructions. WASHINGTON STATE CHILD CARE RESOURCE & REFERRAL NETWORK	Enter filer's identifying number Employer identification number (EIN) or 91-1427991
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. 1551 BROADWAY, NO. 300	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. TACOMA, WA 98402	

Enter the Return code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

- The books are in the care of ▶ ALAN STRAND 1551 BROADWAY #300 - TACOMA, WA 98402
  Telephone No. ▶ 253-383-1735 Fax No. ▶
- If the organization does not have an office or place of business in the United States, check this box ▶ [ ]
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ . If this is for the whole group, check this box ▶ [ ] . If it is for part of the group, check this box ▶ [ ] and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until FEBRUARY 15, 2015 , to file the exempt organization return for the organization named above. The extension is for the organization's return for:

▶ [ ] calendar year _____ or

▶ [X] tax year beginning JUL 1, 2013 , and ending JUN 30, 2014 .

2 If the tax year entered in line 1 is for less than 12 months, check reason: [ ] Initial return [ ] Final return [ ] Change in accounting period

3a	If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	$ 0.
b	If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	$ 0.
c	**Balance due.** Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	$ 0.

Caution. If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

LHA **For Privacy Act and Paperwork Reduction Act Notice, see instructions.** Form 8868 (Rev. 1-2014)

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